



**IF YOU ARE NO LONGER A UNIT OFFICER, PLEASE PASS THIS ON TO THE CURRENT PRESIDENT OR TREASURER OF YOUR LOCAL UNIT. THANK YOU!**

November 10, 2016

Dear Local Unit President,

This is to notify you of the **2016-2017** Group Liability and Bonding insurance renewal premium notice from R. V. Nuccio & Associates. Our premium has been reassessed based on last year's experience statewide and we are happy to announce no increase in the premium. Listed below is an invoice covering your pro-rata share of the group coverage. The effective date of the renewal policy is December 22, 2016 and provides one-year coverage through December 21, 2017. **Coverage and limits of liability have not changed.**

The renewal premium is **\$100.00** and is **DUE BY DECEMBER 21, 2016**. A late fee of \$15.00 is assessed on all payments **postmarked after February 1, 2017**. HSPTSA is going green! Once payment has been received, we will email a loss control guide and a certificate of insurance showing coverage, policy period, and limits of liability. In order to do this, **please provide your email address below**. You will also have the opportunity to obtain added riders at that time. The cost of added riders will be borne by your local unit. To purchase additional riders, please contact R.V. Nuccio at 1-800- 567-2685.

Should you have any questions, please contact our office at (808) 943-2042 or by email at [histateptsa@gmail.com](mailto:histateptsa@gmail.com). As a reminder, please remit your 2016-2017 membership dues to continue as a unit in good standing.

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So we may properly credit your unit, please detach and return this portion with your remittance.

## INVOICE

Name of Local Unit \_\_\_\_\_

Local Unit ID # \_\_\_\_\_ Region \_\_\_\_\_

Contact Person (*please print*) \_\_\_\_\_

Phone \_\_\_\_\_ Email address: \_\_\_\_\_

Insurance Premium Renewal - \$ 100.00 \*\*\*  
(for period from 12/22/16 to 12/21/17)

**TOTAL PAYMENT ENCLOSED** **\$ \_\_\_\_\_**

**\*\*\* (For start up units, please contact us for your pro-rata premium based on entry date. 808-943-2042.)**

**Mail your payment and the bottom portion of this notice to:**

**HAWAII STATE PTSA  
Insurance Premium  
PO Box 459, Pearl City, HI 96782**

**Note: Return checks will be assessed a \$20.00 fee**